

**MINUTES OF MEETING  
INFORMAL FACT-FINDING CONFERENCES  
FEBRUARY 17, 2005 (9:00 A.M.)**

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant  
W=Witness  
Atty=Attorney

**PARTICIPANTS**

- |   |   |
|---|---|
| 1. Samuel L. Robinson<br>t/a R & R Maintenance Services, LLC<br>File Number 2005-02612<br><b>NO DECISION MADE</b> | Samuel Robinson (owner)                     |
| 2. Sweep It Clean, LLC<br>File Number 2005-02693<br><b>NO DECISION MADE</b>                                       | Michael Bowens (Pres) – A                   |
| 3. Firebird Construction, LLC<br>File Number 2005-02694 (KOR)<br><b>NO DECISION MADE</b>                          | John Buni – (Pres) – A<br>Michael Boles - W |
| 4. Gregory Lee Michael<br>File Number 2005-02692 (Tradesman)<br><b>NO DECISION MADE</b>                           | Gregory Michael – A                         |
| 5. Mark Crossley<br>t/a DeckMasters Plus<br>File Number 2005-02677 ( Disciplinary)<br><b>NO DECISION MADE</b>     | Mark Crossley – A                           |
| 6. Charles E. Windsor<br>t/a Bay Roofing  | Charles Windsor – A                         |

File Number 2005-02737

**NO DECISION MADE**

7. Reggie T. Bowman  
t/a Carolina Roofing Co.  
File Number 2005-02736  
**NO DECISION MADE**

Reggie Bowman – A

8. Matthew Broderick Harbour  
File Number 2005-02165 (Tradesman)  
**NO DECISION MADE**

Matthew Harbour – A

The meeting adjourned at 1:40 p.m.

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Louise Fontaine Ware, Secretary

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Custodian of Records